

The Companies Acts 1985 and 1989
The Charities Act 1993

COMPANY LIMITED BY GUARANTEE AND
NOT HAVING A SHARE CAPITAL

**MEMORANDUM AND
ARTICLES OF ASSOCIATION
OF**

**International Wheelchair & Amputee Sports Federation
(IWAS)**

Formerly the International Stoke Mandeville Wheelchair Sports Federation
(ISMWSF)

The Companies Acts 1985 and 1989

COMPANY LIMITED BY GUARANTEE AND NOT
HAVING A SHARE CAPITAL

MEMORANDUM OF ASSOCIATION

OF THE

**International Wheelchair & Amputee Sports Federation
(IWAS)**

1. The name of the company ("the Association") is the **International Wheelchair & Amputee Sports Federation (IWAS)**
2. The registered office is situated in England and Wales.
3. The objects for which the Association is established are the relief of persons with a physical disability by encouraging and facilitating their participation in sporting activities and assisting in the provision of training facilities and equipment in the United Kingdom and in The World and to that end to continue in the United Kingdom and elsewhere throughout the World the work hitherto done by the International Stoke Mandeville Wheelchair Sports Federation (ISMWSF, formerly the International Stoke Mandeville Games Federation) and the International Sports Organisation for the Disabled (ISOD).
4. In Pursuance of the objects but not further or otherwise the Association shall have and may exercise all or any of the following powers:-
 - 4.1 To encourage and assist the persons described in sub-clause (1) of this clause by organising sports by fostering the Olympic ideal and to act in accordance with the principles of sportsmanship, unity and friendship and in conjunction with other international sports federations or bodies to effect an agreement for the organisation and staging of the International Games and other international events coming within the jurisdiction of the Association with the host nation country chosen to host such Games and international events.
 - 4.2 To act as a co-ordinating governing body for the proper conduct of the annual International/World Games and other international events coming within the jurisdiction of the Association.
 - 4.3 To organise or co-operate in the organisation of seminars and conferences on the questions of sport in which the Association may be involved; to disseminate relevant information concerning sport and recreational activities for the disabled and to provide a

medium for international exchange of coaches, officials, administrators and athletes.

- 4.4 To draw up universal rules for sports in which the Association may be involved and to keep record of performances as provided in the Association's rules.
- 4.5 To act as a final authority in cases other than those covered by the decisions of the Jury of International Games and other international events.
- 4.6 To foster the self-determination of athletes by recognising the value of their experiences and encouraging their input and active participation at all levels of decision making.
- 4.7 To assist individuals and/or organisations in the development of new sports and equipment.
- 4.8 To purchase, take on lease or in exchange, hire or otherwise acquire any real and personal estate which may appear appropriate.
- 4.9 To construct, maintain and alter any houses buildings or installations.
- 4.10 To accept any gift of property whether subject to any special trust or not for any purpose within the principal objects.
- 4.11 To take such steps by personal or written appeals public meetings or otherwise as may seem expedient for the purpose of procuring contributions to the funds of the Association.
- 4.12 To print and publish any newspapers, periodicals, books or leaflets.
- 4.13 Subject to such consents as may be required by law, to sell, lease, mortgage or otherwise deal with all or any part of the property of the Association.
- 4.14 Subject to such consents as may be required by law, to borrow and raise money and secure its repayment in any manner.
- 4.15 To invest the funds of the Association in or upon such investments, securities or property as may be thought fit.
- 4.16 To undertake and execute any charitable trusts which may seem conducive to any of the principal objects.
- 4.17 To subscribe to any local or other charities and to grant donations for any public purpose.
- 4.18 To establish and support and to aid in the establishment and support of any other charitable association formed to promote all or any of the principal objects.
- 4.19 To amalgamate with any charitable institutions societies or associations having objects wholly or in part similar to those of the Association.

- 4.20 To purchase or otherwise acquire and undertake all or any part of the property, assets liabilities and engagements of any body with which the Association is authorised to amalgamate.
- 4.21 To transfer all or any part of the property, assets, liabilities and engagements of the Association to any body with which the Association is authorised to amalgamate.
- 4.22 To do all such other lawful things as are necessary to the attainment of the objects.

Provided that:

- (i) in case the Association shall take or hold any property which may be subject to any trusts, the Association shall only deal with or invest the same in such manner as allowed by law, having regard to such trusts.
- (ii) the objects of the Association shall not extend to the regulations of relations between workers and employers or organisation of workers and organisations of employers.
- (iii) in case the Association shall take or hold any property subject to the jurisdiction of the Charity Commissioners for England and Wales, the Association shall not sell, mortgage charge or lease the same without such authority, approval or consent as may be required by law, and as regards any such property the Executive Board of the Association shall be chargeable for any such property that may come into their hands and shall be answerable and accountable for their own acts, receipts, neglect and defaults, and for the due administration of such property in the same manner and to the same extent as they would as such Executive Board have been if no incorporation had been effected, and the incorporation of the Association shall not diminish or impair any control or authority exercisable by the Chancery Division of the High Court or the Charity Commission over such Executive Board but they shall as regards any such property by subject jointly and separately to such control or authority as if the Association were not incorporated.
5. The income of the Association from wherever derived shall be applied solely in promoting the above objects and no distribution shall be made to its members in cash or otherwise.
6. The liability of the members is limited.
7. Every member of the Association undertakes to contribute:
- 7.1 To its assets in the event of its being wound up while the member is a member or within one year after the member ceases to be a member.
- 7.2 For payment of the debts and liabilities of the Association contracted before the member ceased to be a member and of the costs charges and expenses of winding up and

- 7.3 For the adjustment of the rights of the contributories among themselves such amount as may be required not exceeding One Pound (£1.00) sterling.
8. If on winding up of the Association there remains any surplus after the satisfaction of all its debts and liabilities the surplus shall not be distributed among the members of the Association but shall be given or transferred to some other charitable body (whether or not it is a member of the Association) having objects similar to some or all of the objects of the Association as the Association may determine and if effect cannot be given to this provision then to some other charitable purpose.

WE the persons whose names and addresses are subscribed wish to be formed into a company in pursuance of this Memorandum of Association.

NAMES ADDRESSES AND DESCRIPTIONS OF SUBSCRIBERS

DATED this

WITNESS to the above signatures:-

WE the persons whose name and addresses are subscribed wish to be formed into a company in pursuance of this Memorandum of Association

NAMES ADDRESSES AND DESCRIPTIONS OF SUBSCRIBERS

DATED this

WITNESS to the above signatures:-

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**ARTICLES OF ASSOCIATION
OF**

**International Wheelchair & Amputee Sports Federation
(IWAS)**

1. Preliminary

In these articles:

“the Act” means the Companies Act 1985 including any statutory modification or re-enactment of it for the time being in force

“the General Assembly of Nations” means the Council of members of the Association

“the Executive Board” means the Executive Board of Trustees and Directors of the Association

“the Association” means the **International Wheelchair & Amputee Sports Federation (IWAS)** – an incorporated charity, registered under the laws of England and Wales

“the sport sections” means the Association’s Sport Specific Standing Committees responsible for the world-wide technical conduct of a specific sport and its programmes.

“the internal regulations” mean the operational and management rules and regulations of the Association

“nation” means a country having national status and recognised by the IOC.

“national member organisation” means an organisation whose constitution is in compliance with the Memorandum and Articles of the Association being recognised by the nation’s government and/or has a formal relationship with the NPC of their country (reference IPC Constitution) whose membership of IWAS is ratified by the General Assembly of Nations.

and unless the context otherwise requires words or expressions contained in these articles bear the same meaning as in the Act but excluding any statutory modification of it, not in force when these articles become binding on the Association

The official language of the Association shall be English

The Association is established for the purposes expressed in the Memorandum of Association

2 Qualification of Members of the Association

- 2.1 The membership of the Association shall comprise one national organisation (“national organisation”) in good standing with an established programme in sport for persons with a physical disability from any country in the World and with similar aims and objectives to the Association provided that (a) the national organisation does not permit discrimination for any reason on the grounds of race, colour, sex, language, religion or politics and (b) only one national organisation from each Country shall be a member.
- 2.2 Any national organisation desiring to become a member of the Association shall apply in writing to the Association and such application shall be accompanied by (a) a copy of the constitution of the national organisation in English (b) a report on the development of sports for athletes with a disability in the country of such national organisation and c) an agreement in writing to comply with the Memorandum and Articles of Association and any by-laws and internal regulations of the Association, including without prejudice of the generality of the foregoing to pay such dues and levies as may be approved from time to time by the General Assembly of Nations. Upon such application being approved by the Executive Board, provisional membership of the Association will be granted to such national organisation. Upon ratification of membership of such national organisation of the Association at the next biennial meeting of the General Assembly of Nations and, subject to the national organisation paying the membership fee, shall be entered in the books of the Association and on such entry such national organisation shall become a member accordingly.

3. Rights of Members

- 3.1 Every member, subject to being a member in good standing, shall be entitled to send two delegates whose names shall be designated in writing in advance to the Secretary General of the Association to the next biennial meeting of the General Assembly of Nations. A member may request the attendance of additional observers at the Secretary General’s discretion.
- 3.2 Every member, subject to being a member in good standing and participating in the relevant international sport specific programmes of the Association, shall be entitled to send two delegates whose names shall be designated in writing in advance to the Secretary General of the Association to the next biennial meeting of the Sports Assemblies. A qualifying member may request the attendance of additional observers at the Secretary General’s discretion.
- 3.3 All members are entitled to one vote at the General Assembly of Nations and Sports Assemblies of the Association, subject to being a member in good standing and, in the case of Sports Assemblies, additionally subject to meeting the terms of Article 6.b.

- 3.4 All members shall be entitled to all such information and advice with regard to the objects of the Association as the Association or any of its officers shall be able to supply.
- 3.5 All members shall be entitled to nominate representatives for election to the Association's Executive Board and Standing Committees.
- 3.6 All members of the Association shall be entitled to receive by post, annual financial reports.
- 3.7 No right or privilege of members as such shall be transferred or transferable, but all such rights and privileges shall cease upon the member ceasing to be such whether by resignation or default.
- 3.8 Any member may enter members of its organisation in international events coming within the jurisdiction of the Association providing the member complies with the conditions stated in the invitations to compete.
- 3.9 Any member may propose motions concerning the general development of sports for athletes with a disability through the General Assembly of Nations and the Executive Board by giving notice of motion to the Secretary General of the Association three calendar months prior to the biennial meeting of the General Assembly of Nations and circulating copies of the relevant documents to other members.
- 3.10 Any member may propose motions concerning sport-specific technical rules, development and management through the Sports Assembly of Nations and the relevant sport Executive Committee by giving notice of motion to the Secretary General of the Association three calendar months prior to the biennial meeting of the Sport Section Assembly and circulating copies of the relevant documents to other members.
- 3.11 Any member may organise, or cause to be organised, international sports meetings in accordance with the Association's internal rules and regulations.
- 3.12 Any member is entitled to bid/endorse a bid to conduct an official event coming under the jurisdiction of the Association.

4. Termination of Membership

A member may withdraw from membership of the Association by written notification to the Secretary General. Such withdrawal shall not entitle the member to any refund of any dues or payments and any dues or payments which are owing to the Association shall be paid forthwith.

- 4.1 A member may be expelled from the Association for failure to comply with the Constitution of the Association. A motion for expulsion may be placed before the General or Special Assembly of Nations (called for such purpose) by the Executive Board or by at least five (5) members with at least three (3) months' written notice of

such motion shall be given to the Executive Board which must give its opinion on any motion for expulsion.

- 4.2 The member whom it is sought to expel shall have the right of audience before the General Assembly of Nations before the General Assembly rules on the motion. Two thirds of those present and entitled to vote on the General Assembly of Nation's decision must approve such expulsion.

5. The Association's Relationship to IPC and the Paralympic Games

The Association is the founding body of the Paralympic Games and is a founder member of the International Paralympic Committee.

The Association recognises the authority of the IPC to co-ordinate the quadrennial competitions known as the Paralympic Games held under the international rules and regulations of the Paralympic Programme sports. The Association and its relative sport sections undertake to support Paralympic programme objectives, reserving the right to apply sport specific rules and regulations as developed within the Association and the authority to manage the sport in respect to the Paralympic Games Organiser's requirements.

The Association and its sports sections shall endeavour nonetheless to preserve the autonomy of the Association within the relationship and protect the right to conduct its own Championship competitions and stage its Annual Games programme to the benefit of its members.

The Association and its sports sections, notwithstanding, shall continue to contribute to the Paralympic movement infrastructure as an active and integral constituent of the International Paralympic Committee.

6. Assemblies

Assemblies of the Association shall be held to provide a forum for recommendation, debate and decision by the members of the Association. There are two (2) types of Assembly, each involving the nations in membership of the Association.

a) General Assembly of Nations

- acting as the supreme governing authority of the Association, setting fundamental direction for the Executive Board in the development of general policies and action plans related to the Association's multi-sport Games programmes and general objects. Invitation to General Assemblies is extended to all nations within the Association's membership. The General Assembly of Nations has the sole authority to decide on amendments to the Memorandum and Articles of the Association, and expulsion of members.

b) Sports Assemblies of Nations

- acting as the supreme governing authority of the Association's sports sections, setting fundamental direction for the relevant sport sections' Executive Committees within the Association in the development of sport specific technical policies, rules and

regulations and action plans related to the Association's sport-specific programmes and objects. Sports Assemblies of Nations have no authority over the wider objects of the Association, although recommendation and motions appropriate to these objects can be brought forward from the Sports Assemblies to the General Assembly through the Association's Executive Board. Invitation to participate is extended to the Nations within the Association's membership who have a proven level of participation and national programmes within the respective sport.

- 6.1 The General and Sports Assemblies shall consist of not more than two (2) official delegates from each member.
- 6.2 Each member shall be entitled to one vote at meetings of an Assembly.
- 6.3 Meetings of the General and Sports Assemblies shall be convened on a biennial basis in the odd years at a place and time to be decided by the respective Assembly.
- 6.4 Meetings of the Sports Assemblies shall be convened on a biennial basis as convenient to the respective Sports Calendar and the participation of relevant members.
- 6.5 Meetings shall be convened in accordance with the Association's internal regulations
- 6.6 A special meeting of an Assembly shall be convened at the written request of one quarter of the members or by the Executive Board.

6.6.1 General Assembly

The General Assembly of Nations constitutes the ultimate governance authority of the Association and will:

- 6.6.1.1 Determine the general policies of the Association towards achieving its aims and objectives
- 6.6.1.2 Receive and vote upon the general report of the Executive Board and all Standing committees
- 6.6.1.3 Receive and vote upon the financial report of the Hon. Treasurer, which will include information including sources and use of all income to the Association and the observations of the auditors
- 6.6.1.4 Determine the biennial budget of the Association
- 6.6.1.5 Determine the amount of annual dues and levies
- 6.6.1.6 Decide upon recommendations and motions submitted by the Executive Board and member nations
- 6.6.1.7 Decide upon applications for membership of the Association and, if necessary, the expulsion of a member
- 6.6.1.8 Where necessary, decide upon the expulsion of an Officer of the Association
- 6.6.1.9 Decide upon amendments to the Constitution of the Association
- 6.6.1.10 Adopt the by-laws and internal regulations of the Association as developed and presented by the Executive Board.
- 6.6.1.11 Elect quadrennially in the year following the Paralympic Games the Officers

of the Association's Executive Board in accordance with the relevant byelaws/internal regulations.

6.6.2 The Sports' Assemblies

The Sports' Assemblies of the Association will:

- 6.6.2.1 determine the respective sport-specific technical rules and regulations of the Association's sport sections
- 6.6.2.2 receive and vote upon the general report of the relevant sport section Executive Committee
- 6.6.2.3 receive and vote upon the report of the sport section Treasurer
- 6.6.2.4 decide upon recommendations and motions submitted by Sports Section Executive Committee and member nations
- 6.6.2.5 Elect quadrennially in the year following the Paralympic Games, the Officers of the Association's Sport Section Executive in accordance with relevant byelaws
- 6.6.2.6 Where necessary, decide upon the expulsion of a Sport Section Executive Officer
- 6.6.2.7 Make recommendation/motion through the Association's Executive Board to the General Assembly of Nations on matters concerning the Association's wider objectives not under the governing authority of the Sport Assemblies

7. Parliamentary Procedures

Full procedures (rules) for the conduct of meetings, voting and elections shall be laid down in the Association's Internal Regulations. Reference shall be made to its adopted parliamentary authority (Roberts Rules of Order).

8. Elections

- 8.1 Elections shall be held on a quadrennial basis for the positions on the Executive Board as determined by the General Assembly of Nations, and in the year following the Paralympic Games.
- 8.2 Elections will also be held on a quadrennial basis for the positions on the Associations Sport-Specific Standing Committees as determined by the Sports Assemblies, and in the year following the Paralympic Games/or the year of World Championships whichever is more convenient.
- 8.3 The Secretary General of the Association will be the responsible Nominations Officer for all Assemblies of the Association.
- 8.4 Election procedures for the Executive Board and Sport-Specific Standing Committees shall be laid down in the Association's Internal Regulations and shall be scrupulously respected.

9. Appointments/Co-options

Appointments/Co-options to the respective governing organs of the Association shall be ratified at the next appropriate Assembly.

10. Voting

- 10.1 The entitlement to vote on Association business is a membership right, providing the member organisation is in good standing.
- 10.2 The quorum for the transaction of the business of the Association in Assemblies and Committees shall be not less than one half of the members entitled to vote.
- 10.3 All decisions shall be taken by a majority of the votes of those present, except for expulsion of members or officers of the Association and amendment to the Memorandum & Articles of Association, when decisions shall be taken by not less than two thirds of the members present and entitled to vote.
- 10.4 In the case of equality of voting, the President of the Association, where he presides at the meeting, or the Chairman of the respective meeting, shall have a casting vote.
- 10.5 A resolution put to a meeting shall be decided on a show of hands unless before the declaration of the result of a show of hands, a poll is demanded. A poll may be demanded by any member having the right to vote at the meeting. A member entitled to vote may demand a roll call vote.
- 10.6 Elections to the Executive Board and Standing Committees will be by poll.
- 10.7 At meetings of the General Assembly and Sports Assemblies of Nations, each member shall have one vote.

11. The Officers of the Association

The Officers of the Association are members of the Executive Board and Standing Committees, elected/appointed in accordance with the Memorandum and Articles of Association and relevant internal regulations.

- 11.1 Members of the Executive Board and Standing Committees will be as determined from time to time by the General and/or Sports Assemblies as appropriate to the effective organisation and operation of the Association in delivering membership services and meeting the objects of the Memorandum and Articles of Association.
- 11.2 The Executive Board and Standing Committees shall be constituted so as to meet the legal and statutory requirements of an incorporated charitable institution registered in England and Wales and as laid down in the Association's Internal Regulations with appropriate terms of reference.
- 11.3 All Officers of the Association shall be obliged to respect the Memorandum &

Articles of Association, Internal Regulations and the terms of reference established for the Executive Board and/or Standing Committee on which he/she serves.

- 11.4 All Officers of the Association shall be ultimately accountable to the General Assembly of Nations through the Executive Board.

12. The Executive Board

- 12.1 The Executive Board shall be elected by the General Assembly of Nations once every four (4) years, in the year following the Paralympic Games.

- 12.2 Members of the Executive Board shall be eligible for re-election, subject to the President not being eligible for re-election for more than two (2) consecutive terms.

- 12.3 The composition of the Executive Board shall be determined from time to time by the General Assembly of Nations as being commensurate with the organisational and operational objectives of the Association and shall be laid down in the Association's Internal regulations. Notwithstanding, the number of Officers constituting the Executive Board shall be a minimum four (4) to comply with the statutory requirements of the Charity Commission and Companies House and will include President, Secretary General, Hon. Treasurer and appropriate Technical representation.

- 12.4 The Executive Board shall be the Directors and Trustees of the Association, and as such shall be ultimately and legally responsible for the operations of the Association and its statutory requirements as an incorporated Charity and the terms of its registration under the laws of England & Wales.

- 12.5 The Executive Board shall ensure that terms of reference for the Board and the Association's Standing Committees and Departments are included in the Association's Internal Regulations.

- 12.6 The Executive board shall be responsible for amending, monitoring and maintaining the Internal Regulations as appropriate to the Association's objectives.

- 12.7 The Executive Board is empowered to appoint the salaried post of Secretary General/Executive Director as an ex-officio member of the Executive Board.

- 12.8 The Executive Board is empowered to appoint an Hon. Treasurer for the Association.

- 12.9 Vacancies occurring in the Executive Board through resignation, death or default may be filled by co-option, subject to ratification at the General Assembly at its next biennial meeting

- 12.10 The Executive Board may invite a representative from the national organisation of the host nation for the International/World Games to attend their meetings in an advisory capacity.

- 12.11 The Executive Board shall be responsible to the General Assembly for carrying out the policies of the Association in accordance with the Internal Regulations of the Association.
- 12.12 The Executive Board is entitled to invite officers of other organisations working in related fields to attend meetings of the Executive Board as observers, who will have the right to speak and put forward recommendations on topics of mutual interest, but not vote.
- 12.13 The Executive Board shall be responsible for reports and recommendations to the General Assembly on all aspects of the Association's operations.
- 12.14 The Executive Board shall meet whenever summoned by the President or at the request in writing from at least three (3) members of the Executive Board at least twice a year.
- 12.15 The Executive Board shall have the ultimate responsibility and authority over the Standing Committees.
- 12.16 The Executive Board shall have the responsibility to monitor all policies and ensure compliance with the Memorandum and Articles of Association and Internal Regulations of the Association.

13. The Executive Management Board

- 13.1 The Executive Management Board is entitled to assist the Executive Director in dealing with the operational day to day management of the Association, taking all necessary decisions between meetings of the Executive Board.
- 13.2 The Executive Management Board shall be constituted from minimum three (3), maximum four (4) members of the Executive Board as identified by the President and as appropriate to assisting in the Secretariat Action Plan.
- 13.3 The Executive Management Board will serve the same quadrennium as the Executive Board.
- 13.4 The Executive Management Board is responsible, in accordance with its terms of reference, to the Executive Board.

14. The Secretariat

The Association manages its day to day affairs through the Secretariat, which is a staffed function.

- 14.1 The Executive Director/Secretary General is the chief operations officer of the Association and the head of the Secretariat, responsible for its staffing, supervision and management, but does not act in the capacity of a Trustee of the Association.

- 14.2 The Executive Director/Secretary General is responsible for the supervision and management of Regional and Sports Departments, where these have been established by the Executive Board.
- 14.3 The Executive Director/Secretary General shall be responsible to the General Assembly of Nations through the President of the Association.

15. Standing Committees and Departments

The Association is entitled to establish Standing Committees and Departments to ensure that specific activities related to its objects, and not staffed through the Secretariat function, are carried out.

- 15.1 The Executive Board shall have governance authority for the Standing Committees and Departments.
- 15.2 Each Standing Committee and Department shall have clear terms of reference approved by the Executive Board.
- 15.3 Each Standing Committee and Department shall be ultimately responsible through the Secretary General/Executive Director to the Executive Board.
- 15.4 The Executive Board shall consider, but not be limited to, the establishment of Standing Committees or Departments to cover the following functions, integral to the day to day management of the Association's affairs:

- Regional
- Sport Specific
- Anti-Doping
- Multi Sport Games Event Management
- Legal/Constitutional
- Development

- 15.5 Only Sport-Specific Standing Committees shall be obliged to convene biennial Sports Assemblies of Nations in accordance with the Internal Regulations of the Association.
- 15.6 All Standing Committees and Departments shall be responsible to the General Assembly of Nations through the Executive Board.

16. Meetings

Meetings of the Executive Board, Sports Sections and Standing Committees/Departments shall be held on a regular basis (minimum twice a year) and in accordance with terms of reference and procedures laid down in the Association's Internal Regulations.

- 16.1 The Executive Board, Sports Sections Executive are entitled to hold meetings by any convenient and appropriate means to facilitate conducting the Association's affairs

including electronic telephony etc.

- 16.2 All meetings shall be duly minuted and filed at the Association's Secretariat
- 16.3 The Executive Board and Sports Sections Executive may conduct a postal vote within their respective terms of reference on any single issue except expulsion of a member.

17. Finance

- 17.1 The assets of the Association will consist of the following:
- 17.1.1 annual dues paid by the members
 - 17.1.2 contributions, legal grants and other income as may be received for use in connection with the purpose of the Association
 - 17.1.3 equipment acquired for administrative or technical conduct of the Association
 - 17.1.4 intellectual property rights, including but not limited to rules and regulations of sport, official competitions and World Games, the logo, motto and identification of physical disability sport in the international arena.
- 17.2 At each biennial meeting, the General Assembly of Nations shall appoint an auditor who shall make an audit of the books and accounts of the Association on an annual basis. A copy of annual accounts together with the audit report shall be provided to the membership.

18. Membership Fee

Each member shall pay annual membership fees at a rate laid down by the General Assembly of Nations from time to time.

Annual subscriptions are due during the first 100 days of the fiscal year to which they apply. If a member does not pay its annual dues within the prescribed deadline, the Executive Management Board is empowered to investigate the reason for non-payment and, in extreme cases, to propose suspension or expulsion from the Association. The fiscal year shall end on 31 December.

A nation whose membership has lapsed must wait two years after renewal of membership before becoming eligible to participate in sanctioned/official competitions, multi and/or single sport. Retrospective payment of outstanding fees ensure continuity of membership.

19. Amendments

This Memorandum and Articles of Association may be amended by the General Assembly of Nations, but not so as to prejudice the registration of the Federation under the Charities Act 1993. No less than two thirds of the members present and voting shall approve the amendments.

Amendments to the Memorandum and Articles of Association proposed by any member or the Executive Board must be circulated by the Secretary General at least three (3) months in

advance of the proposed biennial General Assembly of Nations meeting. The Executive Board may from time to time make such internal rules and regulations not in any way inconsistent with this Memorandum and Articles of Association for the internal management of the Association and for such other purposes as the General Assembly of Nations may deem advisable.